

**BOARD OF SELECTMEN (BOS) MINUTES – November 2, 2015
SUNDERLAND TOWN OFFICES**

Present: Mr. Bergeron, Mr. Pierce, Ms. Patch Town Administrator

Absent: Mr. Fydenkevez

Others: Aleks Kajstura, Doug Fulton

Behind the Camera: Jonathan Prospero

- Call to order at 6:30pm
- Mr. Bergeron gave an overview of the agenda.
- Mr. Bergeron introduced Mark Harmin who is a Regional Planner at UMASS and has been commissioned by the Frontier Regional School District to conduct the **Frontier Long Range Plan** study.

Mr. Harmin said their approach will be to conduct site visits to collect data, perform case studies and submit a preliminary report after the holidays. There will be more public forums for discussion and public participation. The group will also review existing conditions of the physical facilities, review the Donahue research reports and also use comparable communities in New England.

Mr. Harmin stated they have worked on several projects with a challenge to focus some of their research methodology to help communities to resolve some of the school related issues. They've also worked with communities who were entertaining sensitive community changes and how a community can work with the uncertainty and unknown ramifications of those types of projects. Mr. Pierce noted that regional discussions have been looking at these same things including economic development, trying to utilize the University's resources, etc. Project timeline is expected for late spring 2016. A draft will be available earlier for a public forum presentation before Town Meetings. They are looking for as much input as possible from the district and communities as well. Mr. Bergeron discussed recent studies and other reports Sunderland may have available for their use.

- Mr. Pierce Motion to accept Minutes of October 26, 2015, 2nd Mr. Bergeron, Vote 2-0
- **Board Updates:**
 - **Boat Ramp** – Ms. Patch reported the Town was waiting for the Appraisal Report as she was informed the research was expected to be completed last week and a report would follow. Finalizing title search with Town Counsel is ongoing as well and also expected to be completed soon.
 - **Solar Update:** Mr. Pierce reported the only impediment was WMECO but they were working with Kersarge to get through issues. Mr. Pierce noted again that Sunderland is not the only municipal community and homeowners that have installed solar to be waiting for connection.
 - **120 N. Main Street** – Public Forum on **November 16** to discuss next steps in the process.
 - **North Main Street Reconstruction** Public Forum will be **November 9th**. CHA representatives will be participating in the presentation.
 - **Community Pathways Committee meeting with MassDOT, November 12th 4pm.**
 - No committee appointments at this time for the **300th Anniversary** celebration at this time and appointments will be put on hold for another Board meeting.
 - **Special Town Meeting** needs for discussion as we are not pressed by the Smith Vocational Sunderland student expenses at this time. The matter should be placed on the next agenda.

- **Public Safety Complex** electrical improvement needs on hold for future meeting.
- **Town Administrator Updates:**
 - Will be attending Community Compact workshop for all categories on November 12th. Hopes to learn more about the program and reporting requirements.
- **Selection for Municipal representative for Frontier Regional Union negotiations** on hold for next meeting when Mr. Fydenkevez could participate in discussion.
- **Mr. Pierce noted he will not be attending the November 16th Board of Selectmen's meeting** due to Teacher Negotiation meetings starting that date.
- **Mr. Bergeron noted the following announcements:**
 - **November 9 – Next Board of Selectmen's Meeting will include a public presentation from CHA** regarding the **North Main Street Reconstruction project** which is for 25% of the TIP. Public is encouraged to attend.
 - **November 10 – Veterans Day Ceremony** ó 9:30am at the Veterans Memorial, weather permitting. Thank you to Dan Vandalsen and Ben Barshefsky for organizing this event to honor our veterans and for the program which includes our elementary school student's participation.
 - **November 10 ó Housing Plan draft** will be presented at a Public Forum by the Planning Board, 2nd Floor conference room, Town Offices.
 - **November 11th Town Offices will be closed** in observance of **Veterans Day**.
 - **November 16 7:00PM, another 120 North Main Street Public Forum presentation.**
 - **Accountant has submitted for Free Cash Certification.**
- Ms. Patch recommended the Board formalize the **Community Pathways Committee**.
 - Discussion included make-up of the committee which is currently five (5) members. Mr. Pierce recommended seven (7) members be appointed to the committee. The board requested that current members who make up the ad hoc group be asked if they'd like to continue on the appointed committee. The Community Pathways group has put forward framework, which can develop into a charge and be reviewed at the next meeting. Announcement should be made on Ch 15 and the town's website for interested members.
- Motion to adjourn by Mr. Pierce, Vote 2-0 7:30PM.

Respectfully submitted,

Sherry Patch
Town Administrator